



CASUAL FREE HIRE AGREEMENT FORM – LHMN SMOOTHIE BIKES

The purpose of this document is to outline the arrangements for hirers of the Loddon Healthy Minds Network (LHMN) smoothie bikes within the Loddon Shire Council.

The smoothie bikes:

- are only available for hire by Not For Profit organisations and groups situated in, or delivering services in, Loddon Shire Council
- the bikes are only available for activities being conducted in Loddon Shire Council communities
- must only be used in activities aligned with the promotion of mental health wellbeing (as demonstrated in the 5 ways to wellbeing). <https://5waystowellbeing.org.au/>
- may be collected on the last business day prior to the event, and are to be returned on the first business day following the event
- Collect and return **Adult smoothie bike 1 and/or Child smoothie bike 2** and it's blender from & to - Inglewood District Health Services, Hospital St, Inglewood, 3517.
- Collect and return **Adult smoothie bike 3 and/or Child smoothie bike 4** and it's blender from & to Boort District Health, Kiniry St, Boort, 3537.

Hiring of Loddon Healthy Minds Network smoothie bikes

Organisations wishing to hire the smoothie bikes must:

- ensure the bikes and blenders are left in a clean and hygienic condition - after use, wash all the smoothie bike and equipment with the hot soapy water, dry and then wipe with sanitiser.
- ensure that any food safety requirements are understood and followed
- accept responsibility for and maintain the good order and behaviour of all persons using the bikes
- not generate income during use of the smoothie bikes, except to cover the cost of the ingredients needed on the day (if required)
- hold and provide Council with evidence of appropriate Public Liability Insurance coverage
- report any maintenance issue or damage to Council immediately upon occurrence of such.

A charge of \$50 will be made to hirers if the smoothie bikes are returned uncleaned or damaged.



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This agreement is between Loddon Shire Council (“Council”) and the “Hirer”.

Name of hirer _____

Organisation _____

Postal address _____

Phone number _____

Add adult and/or child bike number

	Bike 1 and /or Bike 2 - Collect & return Inglewood District Health Service	Bike 3 and/or Bike 4 Collect and return Boort District Health
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Date(s) of event From: _____ To: _____

Collection of Bike/s Date: _____ Time: _____

Return of Bike/s Date: _____ Time: _____

Purpose of hire
- event details

Event
Address/Location: _____

Alignment with
mental health
promotion

Expected/estimated
number of guests _____

I hereby agree to abide by the general terms and any special conditions of this Hire Agreement.

Name: _____ Signature: _____

Date: _____

Signed on behalf of Loddon Shire Council:

Name: _____ Signature: _____
Director Community Wellbeing

Date: _____



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Conditions of hire

1. The hirer of the smoothie bikes must:
 - have Public Liability insurance (minimum \$20 million).
Council can cover your activity for public liability insurance if a casual charge of \$17.00 (inc GST) is paid as part of your hire agreement. If you or your Club/Organisation already has public liability insurance, Council requires a “Certificate of Currency” from your Insurance Company before use of the smoothie bike/s is allowed.
 - keep the smoothie bikes clean and hygienic, with all parts and accessories being appropriately cleaned and sanitised, and in good repair and condition upon return,
 - cover and reimburse Council for any losses or damage incurred as a result of using the smoothie bikes, including any claim made against Council by you or anyone connected with you
 - ensure that the appropriate food handling requirements are in place, including appropriate food handling certification and/or oversight by the organisations food safety supervisor
 - collect the smoothie bikes at the date/time specified and return to the original place of collection at the date/time specified
2. Either party may cancel this Hire Agreement by giving 48 hours written notice. Council will return any funds paid if within this timeframe.
3. An extra charge of \$50 will be made to hirers if smoothie bike/s are left in an unsatisfactory condition.
4. This hire agreement under no circumstances is to be considered as a lease or any other act and that this Hire Agreement confers no statutory rights of security of tenure conferred by relevant legislation.

Special conditions of hire (if required)

OFFICE USE ONLY

Public Liability (casual charge \$17.00):	\$
Other charges:	\$
Total cost of hire:	\$